



200 NORTH DAKOTA AVENUE • P.O. BOX 7403 • SIOUX FALLS, SD 57117-7403

MINUTES OF BOARD OF TRUSTEES MEETING

Siouxland Libraries

Caille Branch Library

Wednesday, January 10, 2024 – 4:30 p.m.

1. Roll Call and declaration of quorum. The meeting was called to order at 4:42 PM by Rosenthal. Members present: Adam Emerson, Lorie Hogstad, Anne Land, Joel Rosenthal, County Commissioner Jen Bleyenberg and Library Director Jodi Fick. Members absent: Justine Murtha. Staff present: Alysia Boysen, Sharlene Lien and Dan Neeves.
2. Adoption of the agenda. Motion by Hogstad and second by Emerson to adopt the agenda. Motion carried.
3. Motion by Emerson and second by Hogstad to approve the minutes of the November meeting. Motion carried.
4. Review of financial and statistical reports. Preliminary year-end financial reports were presented. 94.5% of the operation budget was spent in 2023. There will be a few more invoices paid as finance finishes up the year. Siouxland Libraries saw personnel savings due to retirements. \$135,000 was also transferred into the budget in April to account for an additional cost of living increase in salaries. In Technology the library had decreased spending due to reduction of maintenance costs for AMH. In the Capital Budget, 98.7% of the Collection budget was expended. Materials that had been delayed due to vendor issues started arriving in December. In Operations, the funds are for shelving replacements which will occur in 2024. In Technology, 80.4% of the budget was expended.

Statistical report. Siouxland Libraries continues to see a significant increase in use of library services and circulation. Fick highlighted use of Electronic Resources: all databases are seeing significant usage. In the first year with JobNow, over 1,000 people uses the database over 3,500 times. Anecdotely, customers have reported success in acquiring jobs after using resources and skills gained from JobNow. LinkedIn Learning had a 142% increase in people logging in; this is expected to continue to grow as staff begin to promoting the service directly to local businesses on-site and offer training. Mango Languages is also having good numbers. Value Line offers stock market information; use in 2023 is up 133% over 2022.

5. Library Director and staff reports.
 - a. Director Fick reported:

Remodel at the Garretson library: The library was closed for two weeks at the end of the year for new paint and carpet. Reopened January 2. The location is awaiting additional shelving, but the branch is back open. The remodel is a joint project with the City of Garretson.


Staffing: Finishing up performance impact reviews with all full-time staff. There are currently three full-time openings (Library Associate and Assistant Director) and one part-time opening (Baltic Branch). Kathy Faith, part-time staff member at Baltic for over 34 years, retired in November. The library will be hiring a library intern as part of the City of Sioux Falls Ascend program. This position closes on January 31, and we currently have 13 people interested.

Rural locations have moved to the City phone system, decreasing the cost of phones and improving the ability to transfer calls between locations. All Siouxland Libraries, except Brandon Branch, are on the City of Sioux Falls phone system.

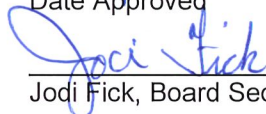
Expanded Access: In 2024, additional rural locations will have Expanded Access. Some of the

equipment is on-order and Alysia Boysen is project manager for the installation.

- b. Meeting Policy and Study Room Policy report – Dan Neeves and Sharlene Lien. The intent is to help clarify the existing meeting room policy and increase use of the rooms by removing some restrictions. The policy added clarity for private social gatherings. The policy was reviewed and questions were answered. No action was taken and the Policy will move to unfinished business at the March meeting.
 - c. One Book Siouxland update. On January 3, a media briefing was held where Director Fick announced the title and the author spoke about the book. Don't Look Back. Achut Deng lives in Sioux Falls and works at Smithfield. The public is excited about the book, with all 150 physical copies of the title checking out within days of the announcement. Staff are additional additional copies of the digital editions as needed. Achut Deng will speak on the last Saturday of April at the Multicultural Center.
 - d. Everybody Reads. This is the third year of this partnership with the Sioux Falls School District, encouraging everyone to read! This year's theme is "Rain or Shine Everybody Reads" with books read being counted with paper raindrops on displays in public and school libraries. Superintendent Stavim and Mayor TenHaken are recording a promotion to the program. Over 300,000 books were read last year.
6. Public Input. (There was no public input.)
7. Unfinished Business.
- a. Approval of Bulletin Board Policy. Motion by Hostad and second by Land to approve the Bulletin Board Policy with a February 1, 2024 effective date. Motion carried.
8. New Business. (There was no new business.)
9. Other.
10. The next regular meeting will be on Wednesday, March 13 at 4:30 PM at the Downtown Library.
11. Adjournment. Motioned by Emerson and seconded by Rosenthal. The meeting was adjourned at 5:27 P.M.


Alysia Boysen, Library/Staff

3/13/24
Date Approved


Jodi Fick, Board Secretary