

RESIDENTIAL RENTAL PERMIT TRAINING PROGRAM

The City of Sioux Falls requires all long- and short-term residential rental properties to be permitted. The new permit program replaces the City's previous rental registration process. All rental properties should be permitted, regardless of their registration status under the previous system.

The transition to the new permit process creates clear, straightforward guidance and improves communication between the City, the public, and residential rental industry stakeholders, like property owners and managers. Residents can also now search for long- and short-term rental properties in their neighborhood via Neighborhood Connect.

Changes to the program were brought forward and approved by the Sioux Falls City Council in the fall of 2023. Changes to the ordinance went into effect on January 1, 2024.

The permit program now requires applicants to complete a one-time, two-hour training approved by the City of Sioux Falls. There will also be a one-time, \$50 permit fee per residential rental building/structure implemented after July 1, 2024.

PERMIT REQUIREMENTS

To obtain a permit, individuals must provide the following:

- Property owner's name, email, mailing address, and phone number.
- If owner resides more than 50 miles from Sioux Falls (*city limits*), provide a separate contact (*name, email, phone number, mailing address*) who does live within 50 miles and is able to provide or approve property upkeep.
- Street address of the residential rental unit.
- The number and type of units (*examples: apartment, duplex, three sleeping rooms, a single-family house, etc.*).
- The name, mailing address, email, phone number, and license number of the individual licensed as a broker, broker associate, property manager, or residential rental agent with the South Dakota Real Estate Commission who manages the residential rental unit (*if applicable*).
- \$50 permit fee per address after July 1, 2024.
- Verification of completion of the required two hours of course curriculum, or proof of licensure through the South Dakota Real Estate Commission as a broker, broker associate, property manager, or residential rental agent.
- Proof of a state sales tax license for any applicant permitting a short-term rental unit. Proof of a state health department lodging license and any other state license required by law.
- Any change in application information must be submitted in writing within 30 calendar days.

Following completion of the required training, attendees will receive a certificate that can be uploaded with the rental permit application on the City's website.

CONTACT THE CITY OF SIOUX FALLS PERMITS TEAM

www.siouxfalls.gov/residentialrentalpermit

Phone: 605-367-8670

Email: rentalhousing@siouxfalls.gov



WHO TO CONTACT:

City of Sioux Falls

Code Enforcement www.sioxfalls.gov/health-safety/code-enforcement
Report issues online at www.sioxfalls.gov/report

Property Maintenance

email property@siouxfalls.gov
phone 605-978-6900

Environmental/Household Hazardous Waste

phone 605-367-8276

Health Department

phone 605-367-8760

Permits

email rentalhousing@siouxfalls.gov
phone 605-367-8670

Landlord/Tenant

South Dakota Attorney General Division of Consumer Protection

website <https://consumer.sd.gov/fastfacts/landlordtenant.aspx>
phone 605-773-4400

East River Legal Services–Housing Retention Specialist

website erlservices.org
phone 605-336-9230

Minnehaha County Human Services (Rent/Utilities)

website <https://www.minnehahacounty.gov/dept/hs/hs.php>
phone 605-367-4217

Fair Housing

City of Sioux Falls Human Relations

website www.sioxfalls.gov/government/departments/human-relations
phone 605-367-8745

Disability Rights South Dakota

website drsdlaw.org
phone 605-361-7438

National Fair Housing Alliance

website nationalfairhousing.org
phone 202-898-1661

HUD Online Resources hud.gov/FHEO

City Resources

City of Sioux Falls Rental Rehabilitation Program

website www.sioxfalls.gov/housing

