

**PUBLIC TRANSIT ADVISORY BOARD**  
IN-PERSON AND VIRTUAL MEETING

Meeting Minutes

Monday, August 19, 2024

3:30 PM

Staff Liaison:

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MEETING ASSISTANCE: UPON REQUEST, ACCOMMODATIONS FOR MEETINGS WILL BE PROVIDED FOR PERSONS WITH DISABILITIES. PLEASE CONTACT THE HUMAN RELATIONS OFFICE, FIRST FLOOR, CITY HALL, 224 WEST 9<sup>TH</sup> STREET, SIOUX FALLS, SD AT 367-8745 (VOICE) OR 367-7039 (TDD) 48 HOURS IN ADVANCE OF THE MEETING.

*Public Transit Advisory Board Member Participants: Joni Tschetter, Al Svennes, Manny Guterrez, Jaime Johannesen, Bailey Abbott*

*PTAB Board Members Absent: Erik Nelson*

*Staff Participants: Glenn Wright, Bren Schweitzer, Tierza Lanham, Karla Resendiz, Jeff Eckhoff, Joe Martin, Justin Jellenik, Kevin Hansen*

**Minutes**

Call to Order and Quorum Determination: Jaime Johannesen, Chair called the meeting to order at 3:30pm and welcomed all participants. Member participants represented a quorum.

- 1.** Meeting Procedures: Bren Schweitzer read the meeting procedures for the PTAB meeting.
- 2.** Approval of Agenda: A motion was made by Al Svennes, second by Bailey Abbott to approve the August 2024 PTAB Agenda. **Motion passed.**
- 3.** PTAB Meeting Minutes: A motion was made by Joni Tschetter, a second by Al Svennes to approve the July 2024 PTAB Minutes. **Motion passed.**
- 4. Public input on non-agenda items:**

None.

## **Unfinished Business:**

### **Marketing and community engagement efforts**

A status update was provided by Joe on behalf of Via. The group has reviewed the boarder plan to lead community engagement efforts, added bus signage, pamphlets, and hosted about 15 training sessions. Temporary signage displaying the approved route for each respective stop has been received and will be installed. Printed materials have been deployed to interested parties. These efforts and tabling at key destinations will help in spreading the word of service changes.

## **New Business:**

### **ADA Transition Plan**

The redesign of fixed routes requires reasonable accommodation for all by SAM necessitates an ADA Transition Plan as this process takes place. This includes ADA accessibility for mobility devices. On-demand can be utilized to assist in providing accessibility. This transition plan was developed and provided to COSF legal team.

### **2025 PTAB Meeting Schedule**

Scheduled for the 4<sup>th</sup> Monday of the month' no December meeting. Bren suggested to members to check calendars for any potential conflicts or opportunity to change.

### **SAM Operations Report**

7% increase in ridership. All drivers needed to run the system have been hired and will be trained appropriately.

**Adjourn: Motion by Al Svennes, a second by Bailey Abbott to adjourn at 4:25 PM.**

*Minutes prepared by Karla Resendiz*