

**MINUTES OF BOARD OF TRUSTEES MEETING**  
**Siouxland Libraries**  
**Downtown Library**  
**Wednesday, November 13, 2024 – 4:30 p.m.**

1. Roll call and declaration of quorum: The meeting was called to order at 4:34 p.m. by Justine Murtha. Members present: Justine Murtha, Lori Hogstad, Joel Rosenthal, Adam Emerson, Anne Land, Library Director Jodi Fick. Members Absent Jen Bleyenbergh. Staff Present: Alysia Boysen, Dan Neeves. Public present: Tia Sprengle, Anna Flowers.
2. Adoption of agenda. Motion by Emerson and seconded by Rosenthal to amend the agenda to add under New Business approval of the Lansky Estate funds. Motion carried. Motion by Hogstad and seconded by Emerson to adopt the amended budget. Motion carried.
3. Approval of minutes. Motion to Rosenthal and seconded by Hogstad to approve the minutes of the September 11, 2024 meeting. Motion carried.
4. Review of financial and statistical reports:
  - a) Fick reviewed the financial report. Operating budget is 78.9% spent with 83% of the year completed. The Collections line is above budget due to increased demand for digital materials. The Operations line will have savings to cover the Collections line. The Capital budget is 63.9% spent. This includes funding for the physical book collection, shelving, AV equipment, and the courier truck. Boysen is working with fleet on the RFP for the courier truck which will arrive in 2025.
  - b) Fick reviewed the statistical report. New cardholders are down this month compared to same month last year. Discussion if people are access information digitally and aren't relying on the library as they used to, especially in the nonfiction area.
5. Library Director Report.

Fick reported that all full-time positions have been filled, with the exception of the new FTE Library Associate position that was approved with the 2025 budget. That position is posted with the expectation that the new hire would begin in January. The Fall Staff In-Service was October 25 with 70 staff attending. Presentations were History of Siouxland Libraries – James Borchert and Jodi Fick, Hospitality the Library Way – Dan Neeves and Leah Tanis, Physical Fitness for Library Staff – Lindsey Mossman from SFPD, and Early Literacy Initiatives – Aldi Bonander and Neliesha Daws. The kick-off meeting for the Oak View Renovation was in late October. Architecture Inc. is in charge of the project, and it will include changes to the building entrance, staff areas, flooring, adding study rooms, and landscaping. More details to come. New shelving is being installed at Hartford, Humboldt, Baltic, Colton and Garretson, and shelving is being moved at Brandon, Prairie West, and Caille. The Humboldt branch will be closed three weeks for the shelving project along with new paint and carpet. There has been a decrease in people drinking on library property with the passing of the City Ordinance earlier this fall although it is still occurring. We made adjustments to our Hoopla account to keep spending within budget. We surveyed customers related to digital collections and wait times for materials. The Music on CD and CD Book collections are being gradually phased out as demand continues to decrease; funds for purchasing have been switched to digital formats. The Winter Reading Program starts December 3.

6. Public Input: Tia thanked the library for all they do because it's her favorite place to be. Anna seconded Tia's remarks.
7. Unfinished business
8. Approval of Circulation Policy. Approval of the Circulation Policy was tabled at the last meeting for more information about Student Success Cards. Fick shared statistics that over 300 cards are issued each year with checkouts average 6 items per card. The initiative was started in 2021 in response to dropping reading scores and an increase in the number of children using the library whose parents never come. The challenge is that it contradicts some of the proposed Circulation Policy: Access to Library Materials: "individuals under 18 must have parental consent..." With the new State law requiring a local policy that establishes measures to restrict minors from accessing obscene materials, the library's stance is that parents/guardians have control over their children's library use. Fick's recommendation is to discontinue the Student Success Cards option so that it is clear that parents are aware of their child's use of the library. Question was asked about what happens to students who currently have these cards; with 133 currently issued, these cards will be grandfathered in but will not be renewed. Discussion continued with one board member expressing disappointment that children will lose access to checking out books. Another board member said that it is the role of the Library Board to safeguard the institution by allowing full parental control. Motion by Rosenthal and seconded by Emerson to amend the Circulation Policy by removing the sections pertaining to Student Success Cards. Motion carried.  
Motion to adopt the amended Circulation Policy by Hogstad and seconded by Emerson with an effective date of December 1, 2024. Motion carried.
9. New Business
  - a) Motion by Emerson and seconded by Rosenthal to approve the 2025-27 Technology Plan. Motion carried.
  - b) Motion by Emerson and seconded by Hogstad to approve the 2025 Library Board Meeting Schedule with a correction to the November date from 12 to 13 that was misprinted on the draft. Motion carried.
  - c) Motion by Rosenthal and seconded by Emerson to accept the donation from the Paul Lansky estate. Motion carried.
10. Other: none.
11. Next meeting: January 8, 2025 at 4:30 p.m. at the Downtown Library, 200 N Dakota Ave, Sioux Falls, SD.
12. Meeting was adjourned at 5:48 p.m.